

**FAWN TOWNSHIP  
YORK COUNTY, PENNSYLVANIA**

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**RESOLUTION NO. 2-2019**

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**A RESOLUTION OF FAWN TOWNSHIP ESTABLISHING A FEE SCHEDULE  
FOR CHARGES COLLECTED BY THE TOWNSHIP FOR VARIOUS  
MATERIALS AND SERVICES**

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**NOW THEREFORE, BE IT RESOLVED**, that Fawn Township sets forth the following fee schedule:

**Tax Collector Fees**

Tax Certification	\$25.00 per certification
Tax Certification/Express (required within 24 hours of request)	\$25.00 additional for each express request
Duplicate Real Estate Tax Bill or Receipt	\$10.00

**Sewage Enforcement Officer Fees**

Fees for Enforcement of Pennsylvania Sewage Facilities Act

Sewage Permit Application (issued or denied)	\$75.00
Soil Description	
First Probe	\$70.00
Second Probe	\$50.00
Any probe thereafter on same lot	\$50.00
Percolation Test	\$160 per test
Partial or Final Inspections	\$75.00 per lot

Additional Fees when Applicable

Observe percolation test conducted by others	\$150.00
Additional inspection or visit to site (per inspection)	\$70.00
Letter certifying validity of percolation test	\$60.00

Component I, Mini Module Review	\$30.00
Component II, or Component III Module Review	\$100.00
Verification of testing by previous sewage enforcement officer	\$25.00 per lot
Enforcement of related work not covered by scheduled fees	\$30.00 per hour
Well Permit	\$100.00
Seepage Pit Fee	\$100.00

### Zoning Officer Fees

Zoning Permit	
Base Fee	\$25.00
plus	\$ .40 per sq. ft. for all livable space including basements
Agricultural Building Inspection	\$100.00
Non Agricultural Fence Inspection	\$40.00
Shed (200 sq. ft. and under)	\$40.00
Zoning or Occupancy Certificate	
Residential and Agriculture	\$100.00
Commercial and Industrial	\$200.00
Home Occupations	\$100.00
Building Code Officer Fee	
Residential	\$50.00
Industrial/Commercial	\$200.00
Agriculture	\$0
Municipal	10% of all the above
Labor and Industry Fee	\$4.50
Extra Zoning Inspections	\$50.00 each, will be billed and must be paid prior to issuance of Use and Occupancy Permit
Zoning Officer Hourly Fee	\$45.00 per hour, Covers reviews for subdivisions and land developments; checking on complaints and attendance at meetings

### Uniform Construction Code Fees

Third Party Administrator	As Established by Third Party Administrator
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**Township Utility Roadway Crossing Fee**

The Township shall collect a fee as determined by the Pennsylvania Department of Transportation for processing the application and another fee for making the inspection. Those fees will be determined pursuant to Utility Permit fees allowed by second class townships in accordance with 53 P.S. § 2322.

**Land Use Permits in Designated Floodplains**

Residential or Agricultural Uses	\$75.00
Commercial or Industrial Uses	\$150.00

Applicants shall be responsible for the cost of all reviews of such applications by the Township’s professional consultants, including, but not limited to, the Township’s engineers and solicitor, as well as any and all fees required for any county, state, or federal reviews.

**Uniform Construction Code of Appeals Fees**

Fee for Appeal to York County Uniform Construction Code of Appeals	Amount set by York County for appeals
Township Fee to cover expenses and costs of Township’s Building Code Official to gather and file necessary paper work and attend the hearing	\$150.00

**Appeals/Applications to Zoning Hearing Board Fees**

Fees for All Appeals, Applications to the Zoning Hearing Board	\$750.00
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**Subdivision and Land Fees**

Recreation Fee	\$1,200 per lot
Subdivision Fee	\$325.00 per lot
Yard Bond	\$1,500 (grading, seepage pits, seeding)
Driveway Permit	\$50.00
Driveway Bond	\$950.00

### **Subdivision Review Fees**

Legal Review Fees	The actual fees charged by the Solicitor at \$110 per hour as charged for other legal services rendered and costs charged by the courthouse for recording.
Township Engineer Fees	The actual fees charged by the Township Engineer at \$117 per hour as charged for other engineering services rendered.

### **Determination of Dwelling Rights**

Attorneys' fees in connection with the request for the determination of the number dwelling rights for a particular piece of real property will be \$250.00.

### **Right to Know Law Fees**

Photocopying Records (one page is either single sided copy or one side of a double sided black and white copy of standard 8.5"x11"page)	\$.25 per page
Color Photo Copy	\$.50 per page
Official Certification of a record at the request of requester	\$5.00 for each record
Specialized documents, including blueprints, non-standard sized documents	Actual cost
Transmission by fax, microfiche or other media	Actual cost
Records only maintained electronically or in other non-print media	\$.25 per page if copied on 8.5"x11" paper, or the actual cost of duplication in the original media
Flash Drive	Actual cost
CD/DVD	Actual cost/not to exceed \$3.00
Postage Fees	Actual cost

If the Township's Right-to-Know Officer expects the fees for requested records to exceed \$100, then prior to granting the request for access, the Township may require pre-payment of the estimated amount of the fees.

**Attorney Fees and Other Charges, Expenses and Costs for Collection of Delinquent Fees**

Research and obtain current deed and mailing address for owner(s) of property in an effort to commence collection efforts against such owner(s)	\$40.00
Collection letter to a single owner of a property. The collection letter fee plus the cost for postage will be assessed to an owner(s) of property for each occurrence of a delinquency for which a collection letter was sent to the owner(s).	\$100.00 plus all costs for postage
If a property is owned by more than one (1) owner, the owners will be assessed the fees for obtaining the deed to the property, the fee for the first collection letter which includes postage costs, and \$40.00 for each additional collection letter sent to every record owner, plus all the costs of postage relating thereto.	\$40.00 for each additional collection letter, plus all costs of postage
10 Day Notice letter(s) – This Notice will be sent to each owner who does not claim the collection letter sent via certified return receipt requested mail	\$50.00 per Notice
Drafting and filing of Municipal Claim	\$350.00 plus filing costs
Notice letter to owner(s) advising requesting permission to execute	\$100.00
Title Search	\$200.00
Preparation of Execution Documents	\$600.00

The customer's account will be assessed all filing costs as imposed by the York County Prothonotary's Office and Sheriff's Office related to filing of execution documents at the applicable rate of the time of the filing. As of the date of this Resolution, the filing fee for a Praecipe for Writ of Execution is \$47.00 and the Sheriff's advance fee is \$3,000.00. The costs and fees incurred for filing and service of the execution documents may be subject to change from time to time and vary upon case to case.

Attorneys' attendance at Sheriff's Sale	\$300.00
Satisfaction of Municipal Claim	\$125.00
Payoff letter which provides the owner(s) 30 days to remit payment prior to resuming collection efforts and includes an itemized statement	\$125.00
Agreement for payment plan	\$150.00
Demand letter to owner(s) advising they must resume payments immediately – per letter	\$100.00
Fee for non-sufficient funds – per occurrence	\$50.00
Notice letter demanding owner(s) to make good on check – per letter and costs for postage	\$40.00 plus postage
Attorneys' fee to file Criminal Complaint for bounced check	\$100.00
Attorneys' fees to provided owner(s) with a replacement copy of Praecepte to Remove after case has been settled	\$50.00
Certification	\$20.00

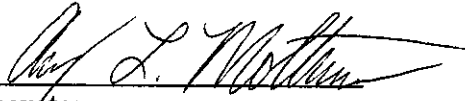
The attorneys' fees in connection with collection and enforcement of a lien(s) will be imposed at a rate of \$110.00 per hour which is based upon the actual time involved unless otherwise specified above.

#### Miscellaneous Fees


Returned Check Fee	\$50.00
Subdivision and Land Development Ordinance	\$40.00
Zoning Ordinance	\$30.00
Map, Zoning	\$5.00
Copies (8.5"x11"page)	\$.25 per page

**RESOLVED**, this 14<sup>th</sup> day of January, 2019.

Attest:

  
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Secretary

**FAWN TOWNSHIP  
BOARD OF SUPERVISORS**

  
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Chairman