

**FAWN TOWNSHIP
YORK COUNTY, PENNSYLVANIA**

RESOLUTION 5-2008

**A RESOLUTION ESTABLISHING RULES, REGULATIONS, POLICIES,
AND PROCEDURES, AND ESTABLISHING FEES PURSUANT TO
THE RIGHT-TO-KNOW LAW**

WHEREAS, Fawn Township (Township) is a duly organized and authorized second class township governed by the Second Class Township Code; and

WHEREAS, the Township is a local agency as defined in the Right-To-Know Law, as amended by Act 3 of 2008, and is regulated by the Law; and

WHEREAS, Section 502 of the Law requires the Township to appoint and designate an official or employee as its Open Records Officer; and

WHEREAS, Section 504 of the Law requires the Township to create regulations and policies covering records requests; and

WHEREAS, Section 1307 of the Law authorizes the imposition of fees; and

WHEREAS, the Township desires to adopt Rules, Regulations, And Policies, and to establish fees for public records, in compliance with the Law:

NOW, THEREFORE, BE IT HEREBY RESOLVED, and it is hereby resolved, by the Board of Supervisors of Fawn Township as follows:

SECTION 1: The Board of Supervisors appoints as its Right-To-Know Officer its Township Secretary, LuAnn Julius, or her successor. The Board of Supervisors appoints as its alternate Right-To-Know Officer the Chairman of the Board of Supervisors, currently Robert E. Lloyd, who shall act in that capacity if the Right-To-Know Officer is unable to fulfill her or his duties for three (3) consecutive business days, which shall be defined as days on which the Township is open for business.

SECTION 2: The Board of Supervisors adopts the Fawn Township Right-To-Know Policy For Public Records, a copy of which is attached, marked Schedule "A", and incorporated by reference.

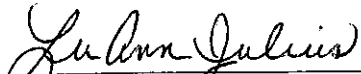
SECTION 3: The Board of Supervisors adopts the Fawn Township Right-To-Know Law Fee Schedule, a copy of which is attached, marked Schedule "B", and incorporated by reference.

SECTION 4: This Resolution and the attached Schedules shall be effective January 1, 2009, and shall govern all record requests made on or after that date.

RESOLVED this 8th day of December, 2008.

ATTEST:

FAWN TOWNSHIP BOARD OF SUPERVISORS



LuAnn Julius, Secretary

By: 

Robert E. Lloyd, Chairman

(SEAL)

By: _____
Jonathan R. Hash, Supervisor

By: 

Robert G. Birley, Supervisor