

**FAWN TOWNSHIP
YORK COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2-2021

**A RESOLUTION OF FAWN TOWNSHIP ESTABLISHING A FEE SCHEDULE FOR
CHARGES COLLECTED BY THE TOWNSHIP FOR VARIOUS MATERIALS AND
SERVICES**

NOW THEREFORE, BE IT RESOLVED, that Fawn Township sets forth the following fee schedule:

Tax Collector Fees

Tax Certification	\$ 25.00 per certification
Express Tax Certification (Required within 24 hours of request)	\$ 50.00 per certification
Duplicate Real Estate Tax Bill or Receipt	\$ 10.00

Sewage Enforcement Officer Fees

Fees for Enforcement of the Pennsylvania Sewage Facilities Act Sewage Permit Application (Issued or denied)	\$ 75.00
Soil Description	
First Probe	\$ 70.00
Second Probe	\$ 50.00
Any probe thereafter on same lot	\$ 50.00
Percolation Test	\$ 160.00 per test
Partial or Final Inspections	\$ 75.00

Additional Fees when Applicable

Observe percolation test conducted by others	\$ 150.00
Additional inspection or visit to site (per inspection)	\$ 70.00

Letter certifying validity of percolation test	\$ 60.00
Component I, Mini Module Review	\$ 30.00
Component II or Component III Module Review	\$ 100.00
Verification of testing by previous Sewage Enforcement Officer	\$ 25.00 per lot
Enforcement of related work not covered by scheduled fees	\$ 30.00 / per hour
Well Permit	\$ 100.00
Seepage Pit Permit	\$ 100.00

Zoning Officer Fees

Zoning permits for single family homes (new or additions) and commercial buildings (new or additions), including UCC review work:

\$ 850.00

Zoning permits for all new residential or commercial accessory structures and uses (Sheds, Garages, Pools, Decks, Home Occupations, Residential or Commercial Fences, etc.):

\$ 175.00

Building Code Officer Fee for any of the accessory structures and uses listed above that require UCC review:

\$ 75.00

Temporary use and occupancy certificates, if justified and reasonably decided by Codes Enforcement Officer:

\$ 150.00

* Temporary use and occupancy certificates are not mandatory and are issued at the discretion of the Codes Enforcement Officer.

Hourly rate (includes complaint investigations, administration time, plan reviews, meeting attendance, etc.):

\$ 45.00 / per hour

Municipal Administration Fee \$ 15.00

* Applied to all permits.

DCED Fee \$ 4.50

* Applied to all UCC permits.

Agricultural buildings \$ 200.00

Permit Renewal Fee \$ 100.00

Permit Cancellation Fee \$ 150.00

* This will apply if a permit is canceled after the review process has already begun. Any plan review charges invoiced by Middle Department Inspection Agency, Inc. will also be the applicant's responsibility.

Added costs for work started without a permit:

\$ 45.00 / per hour x time involved plus postage

* All enforcement costs are added to the total permit fees.

Extra inspection costs, per each trip to the site above two inspections:

\$ 50.00

* All inspections must be paid for prior to the issuance of a use and occupancy certificate.

All permits require two inspections: one stakeout inspection and one final inspection.

All permits include a final use certificate.

Driveway permits are handled by the Township office.

A permit is not required for an agricultural fence.

Uniform Construction Code Fees

Third Party Administrator

As Established by Third Party Administrator

Township Utility Roadway Crossing Fee

The Township shall collect a fee as determined by the Pennsylvania Department of Transportation for processing the application and another fee for making the inspection. Those fees will be determined pursuant to Utility Permit fees allowed by second class townships in accordance with 53 P.S. § 23

Land Use Permits in Designated Floodplains

Residential or Agricultural Uses	\$ 75.00
Commercial or Industrial Uses	\$ 150.00

Applicants shall be responsible for the cost of all reviews of such applications by the Township’s professional consultants, including, but not limited to, the Township’s engineers and solicitor, as well as any and all fees required for any county, state, or federal reviews.

Uniform Construction Code of Appeals Fees

Fee for Appeal to York County Uniform Construction Code Board of Appeals	Amount set by York County for appeals
Township fee to cover expenses and costs of Township’s Building Code Official to gather and file necessary paper work and attend the hearing	\$ 150.00

Zoning Hearing Board Fees

Fee for all appeals and applications to the Zoning Hearing Board	\$ 750.00
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Subdivision and Land Development Fees

Recreation Fee	\$ 1,200.00 per lot
Subdivision Fee	\$ 325.00 per lot
Yard Bond	\$ 1,500.00 (grading, seepage pits, seeding)
Driveway Permit	\$ 50.00
Driveway Bond	\$ 950.00

Subdivision Review Fees

Legal Review Fees	The actual fees charged by the Solicitor at \$110.00 per hour as charged for other legal services rendered and costs charged by the courthouse for recording.
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Township Engineer Fees

The actual fees charged by the Township Engineer at \$120.00 per hour as charged for other engineering services rendered.

Determination of Dwelling Rights

Attorneys' fees in connection with a request for the determination of the number of dwelling rights for a particular piece of real property:

\$ 250.00

Right-to-Know Law Fees

Black and White Photo Copy

(A "copy" is either a single-sided copy, or one side of a double-sided copy, on 8.5"x11" or 8.5"x14" paper)

\$ 0.25 per page (first 1,000)

\$ 0.20 per page (beyond 1,000)

Color Photo Copy

\$ 0.50 per page

Specialized documents, including, but not limited to, blueprints and non-standard sized documents

Actual Cost

CD / DVD

Actual Cost – Not to exceed \$ 1.00 per disc

Flash Drive

Actual Cost

Transmission by fax, microfiche, or other media

Actual Cost

Records only maintained electronically or in other non-print media

\$ 0.25 per page if copied on 8.5"x11" or 8.5"x14" paper, or the actual cost of duplication in the original media

Postage

Actual Cost of USPS First-Class Postage

Official Certification of a record at the request of the requester

\$ 5.00 per record

If the Township's Right-to-Know Officer expects the fees for requested records to exceed \$100.00, prior to granting the request for access, the Township may require pre-payment of the estimated amount of the fees.

Attorney Fees and Other Charges, Expenses and Costs for Collection of Delinquent Fees

Research and obtain current deed and mailing address for owner(s) of property in an effort to commence collection efforts against such owner(s)	\$ 40.00
Collection letter to a single owner of a property. The collection letter fee plus the cost for postage will be assessed to an owner(s) of property for each occurrence of a delinquency for which a collection letter was sent to the owner(s).	\$ 100.00 plus postage
If a property is owned by more than one (1) owner, the owners will be assessed the fees for obtaining the deed to the property, the fee for the first collection letter which includes postage costs, and \$40.00 for each additional collection letter sent to every record owner, plus all the costs of postage relating thereto.	\$ 40.00 for each additional collection letter, plus postage
10 Day Notice letter(s) – This Notice will be sent to each owner who does not claim the collection letter sent via certified return receipt requested mail	\$ 50.00 per notice
Drafting and filing of Municipal Claim	\$ 350.00 plus filing costs
Notice letter to owner(s) advising requesting permission to execute	\$ 100.00
Title Search	\$ 200.00
Preparation of Execution Documents	\$ 600.00
The customer's account will be assessed all filing costs as imposed by the York County Prothonotary's Office and Sheriff's Office related to filing of execution documents at the applicable rate of the time of the filing. As of the date of this Resolution, the filing fee for a Praecipe for Writ of Execution is \$49.00 and the Sheriff's advance fee is \$3,000.00. The costs and fees incurred for filing and service of the execution documents may be subject to change from time to time and vary upon case to case.	
Attorneys' attendance at Sheriff's Sale	\$ 300.00
Satisfaction of Municipal Claim	\$ 125.00

Payoff letter which provides the owner(s) 30 days to remit payment prior to resuming collection efforts and includes an itemized statement	\$ 125.00
Agreement for payment plan	\$ 150.00
Demand letter to owner(s) advising they must resume payments immediately – per letter	\$ 100.00
Fee for non-sufficient funds – per occurrence	\$ 50.00
Notice letter demanding owner(s) to make good on check – per letter and costs for postage	\$ 40.00 plus postage
Attorneys’ fee to file Criminal Complaint for bounced check	\$ 100.00
Attorneys’ fees to provided owner(s) with a replacement copy of Praecipe to Remove after case has been settled	\$ 50.00
Certification	\$ 20.00

The attorneys’ fees in connection with collection and enforcement of a lien(s) will be imposed at a rate of \$110.00 per hour which is based upon the actual time involved unless otherwise specified above.

Miscellaneous Fees

Returned Check Fee	\$ 50.00
Subdivision and Land Development Ordinance Copy	\$ 40.00
Zoning Ordinance Copy	\$ 30.00
Zoning Map	\$ 5.00
Black and White Copies (8.5”x11”page)	\$ 0.25 per page


RESOLVED, this 4th day of January, 2021.

Attest:



 Secretary

**FAWN TOWNSHIP
 BOARD OF SUPERVISORS**



 Chairman